

July 26th, 2024

CITY OF SOUTHFIELD

DOWNTOWN DEVELOPMENT AUTHORITY

PENDING BOARD APPROVAL

**MEETING MINUTES: JULY 26<sup>TH</sup>, 2024, 8:00AM REGULAR BOARD MEETING**Location: Kenmar 12<sup>th</sup> floor conference room, Southfield, MI 48075**1. CALL TO ORDER**

Interim Chairman Mayor Ken Siver called meeting to order at 8:00

**2. ROLL CALL****Present:** Dr. Steven Craig, Aric Rusk, Elizabeth Rae, Mayor Kenson Siver, Micheal Wiemann, David Dedvukaj, Micheal McFarland, Ingrid Brown, Greg Easterly**Also Present:** Molly Lalone, Executive Director; Christine Zyla, Assistant to the ExecutiveRoll Call was taken and it was determined a quorum was present.**3. APPROVAL OF MINUTES****Informational and Regular Meeting Minutes:** May 17th, 2024 meeting minutes**Motion by McFarland, Second by Easterly,** to approve the minutes of the Informational and Regular Meeting of the SDDA Board held on May 17th, 2024. Motion carried unanimously.**Special Board Meeting June 28<sup>th</sup> Special Meeting Minutes:****Motion by McFarland, Second by Rusk****4. Call to Public****Present:** None**5. CONSENT AGENDA****Motion to Approve all items on the consent agenda as presented. Motion By Brown, Seconded by Wiemann.** Motions carried unanimously.

- A) **Financial Reports: Motion to Accept and File May 2024 and June 2024 Revenue and Expenditures Reports**
- B) **Credit Card Report: May and April 2024 Credit Card Expenditures of \$7,000.25 Motion: To Accept and File.**
- C) **DACC Meeting Minutes for June 2023. Motion: To Accept and File**
- D) **2024-2025 SDDA Budget: \$538,629 Motion: To Accept and File**

**6. APPROVAL OF AGENDA****Motion to accept the agenda as presented. Motion by Rae, Seconded by Dedvukaj.** Motion carried unanimously.**7. FINANCIAL MATTERS**

- A) Disbursements for May 1, 2024-June 30, 2024 were presented by Director Lalone and reviewed by Board Members. **Motion to accept and file May 1, 2024- June 30, 2024 disbursements of \$32,690. Motion by Rae, seconded by McFarland.** Motion carried unanimously.

**8. NEW AND OLD BUSINESS**

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A) Interim Board Chair/Vice Chair: Dr Steven Craig was nominated as Interim Board Chair. **Motion to approve Dr. Steven Craig as Interim Board Chair for the SDDA and; to approve the Officer term to coincide with other officer positions, renew annually in January and; To Modify the By-Laws to include an Interim Chair as an officer position for the SDDA Board. Motioned by McFarland, Seconded by Dedvukaj**

B) New Logos were presented by the Executive Director that had been approved by the Logo design committee and were voted on by all members. A new logo for the SDDA and new logo for the Historic Cornerstone District. **Motion to approve the new SDDA Logos. Motioned by Easterly, seconded by Rusk. Motion carried unanimously**

C) Events: Director Lalone discussed upcoming community engagement events that we will use to survey the community to help update the new strategic plan. We will use Egg Roll Diva who is a local small business food truck for 5 events. **Motion: To Approve Greet and Eat Food truck event series not to exceed \$7500 to Eggroll Diva Food Truck for Community Engagement and: To approve a budget adjustment of \$25,000 from contingency to community promotions to cover actual cost. Motion by Brown, Seconded by Wiemann**

#### 9.) EXECUTIVE DIRECTORS REPORT (approved with one vote)

- A) 2025 SDDA Meeting Calendar was presented for next years Board and Informational meetings
- B) Projects that were discussed Development Liquor Licenses, Northland Social District, Rainworks Diana Ross Quotes, Streetlighting, Nine Mile Public Art Installation, Greenfield Road Beautification, Nine mile alternative path, Road improvements for foster winter drive and North Park Drive
- C) Grants that were applied for Main Street Oakland County Tech Support, MEDC Match on Main (denied), Mi Realtors Lighter Quicker Cheaper Grant, MSHDA Mi Neighborhood Public Amenities Grant.
- D) Director Lalone's probation ends: Director Lalone has passed her 6 month probation and will have the probation lifted and benefits applied. (everyone voted 9 yes, 0 No)
- E) Podcast Update: Director Lalone discussed the benefits of introducing ourselves to the public for engagement and to raise awareness about the SDDA. **Motion to Receive and File Executive Directors Report: Motion by Rusk, Seconded by Brown**

**10) Mayors Comments:** Mayor Siver discussed the upcoming projects as Cornerstone Plaza will be opening 3 new businesses, MI plaza hotel is in bankruptcy, Consumers Energy is leasing the lot near, plans to put lighting under the underpass at 8-mile and Northwestern service drive, New grants applied for the Nine Mile Public Art Project. **Motion to receive and File the Mayors Comments: Motion by McFarland, seconded by Wiemann. Motion carried unanimously.**

**11) Call to the Public:** no comments

**12) Board Member Comments:** Dr. Craig is working on repairing a fence and wall on the Surgeons choice property and their upcoming golf event, Greg Easterly is updating the fence

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around the Fox 2 News Station, David Dedvukaj updated that there will be apartment leasing on the Northland Project by the end of the year, Wiemann stated that they are getting everything back on track and secure after the system hack.

**13) Next Meeting:** September 20<sup>th</sup>, 2024 @ 8am, Oakland Community College, Southfield, Mi 48075 Conference Room 201A

**14) Motion to Adjourn:** Adjournment: 9:20am. Motion by Brown, Seconded by McFarland. Motion carried unanimously.



Elizabeth Rae, Secretary, James Ralph, Chairman