

February 2<sup>nd</sup> 2024

CITY OF SOUTHFIELD

DOWNTOWN DEVELOPMENT AUTHORITY

~~PENDING~~ BOARD APPROVAL

MEETING MINUTES: FEBRUARY 2, 2024, 8:00AM REGULAR BOARD MEETING

**Location: Epicentre Building, 18000 W. Nine Mile Rd, Southfield, MI 48075, suite 320**

**1. CALL TO ORDER**

Chairman James Ralph called meeting to order at 8:00

**2. ROLL CALL**

**Present:** W. Michael McFarland, James Ralph, Dr. Steven Craig, Aric Rusk, Elizabeth Rae, Ingrid Brown, Angel Abdulahad (8:15), Mayor Siver, David Dedvukaj, Greg Easterly

**Also Present:** Molly Lalone, Executive Director; Christine Zyla, Assistant to the Executive Director. John Bry Mainstreet Oakland County

Roll Call was taken and it was determined a quorum was present.

**3. PRESENTATION:** John Bry of Main Street Oakland County gave the board an introduction to the Main Street Oakland County Program and its benefits to the community and SDDA.

**4. APPROVAL OF MINUTES**

Informational Meeting Minutes: December 2nd, 2023 meeting minutes

Motion by McFarland, Second by Rusk, to approve the minutes of the Informational Meeting of the SDDA Board held on December 2nd, 2023. Motion carried unanimously.

**B. APPROVAL OF AGENDA**

Motion by Rae, Second by McFarland, to approve the Meeting Agenda as presented. Motion carried unanimously.

**5. FINANCIAL REPORTS November and December 2023**

A) Executive Director Lalone reviewed the monthly financial reports for November and December 2023. There was no adverse financial activity for these months.

Motion by Craig, Second by Rusk, to accept and file November and December 2023 Financial Reports. Motion carried unanimously.

B) Executive Director Lalone reviewed the expenditures incurred by the SDDA totaling \$2233.05 for the month of December 2023, there were no abnormal charges.

Motion by Siver, second by Rusk, to approve SDDA disbursements for December 2023. Motion carried unanimously

C) Executive Director Lalone discussed approval for a credit card for SDDA expenses.

Motion by Siver, second by Rae, to approve issuing a SDDA Credit Card to Executive Director for SDDA expenses. Motion carried unanimously

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**6. NEW and OLD BUSINESS**

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A) DDA landscaping approval. Director Lalone discussed the bids for the Landscaping. Original Motion: Accept the modified contract from DJ's Landscaping. Motion Denied  
**New Motion by Angel Abdulahad, second by Dedvukaj** Send out a re-bid for landscaping contractors. Motion carried unanimously.

B) DDA Office Lease Proposal: Director Lalone reviewed the lease offers from Sharnosa Towers and Epicentre.  
**Motion by Rae Second by McFarland** to accept the modified lease from Epicentre. Motion carried unanimously.

C) Officer Elections: Director Lalone discussed renewing officer positions.  
**Motion by Siver, Second by Dedvukaj** To Slate James Ralph Jr. as Chairman, Elizabeth Rae as Secretary, Ingrid Brown as Treasurer. Motion carried unanimously.

**7) Executive Directors Report:**

I) **Update on MI Inn:** Executive Director Lalone updated the board on the status of the property.

II) **Northland LLC Update:** Executive Director Lalone updated the board on the Grand opening of Costco and the progress of Northland Development.

**7. Mayors Comments**

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The mayor discussed a joint effort project with Oak Park, Southfield and Detroit to create an entranceway to the to city by adding underlighting to the overpass, updated board on Art installation in the district. Discussion of Cornerstone District and SDDA launch market branding to change SDDA name.

**8. Hearing of Public and Board Comments:**

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None present

**9. ADJOURNMENT**

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Chairman Ralph motioned there being no further business adjourned the meeting at 9:25a.m.



Elizabeth Rae, Secretary, James Ralph, Chairman