

December 1<sup>st</sup>, 2023

CITY OF SOUTHFIELD

DOWNTOWN DEVELOPMENT AUTHORITY

PENDING BOARD APPROVAL

**MEETING MINUTES: DECEMBER 1ST, 2023, 8:00AM INFORMATIONAL BOARD MEETING**

**Location: Epicentre Building, 18000 W. Nine Mile Rd, Southfield, MI 48075, suite 320**

**1. CALL TO ORDER**

Chairman James Ralph called meeting to order at 8:00

**2. ROLL CALL**

**Present:** W. Michael McFarland, James Ralph, Dr. Steven Craig, Aric Rusk, Elizabeth Rae (8:15), Brent Uhl, Ingrid Brown (8:20), Angel Abdulahad (8:15), Mayor Siver

**Also Present:** Al Aceves, Executive Director; Christine Zyla, Assistant to the Executive Director. Molly Lalone (incoming Executive Director), Kathleen McNelis (citizen)

Roll Call was taken and it was determined a quorum was present.

**3. APPROVAL OF AMENDED AGENDA**

Motion by Rusk, Second by Siver, to approve the Meeting Agenda as presented. Motion carried unanimously.

**4. APPROVAL OF MINUTES**

Regular Meeting Minutes: September 22nd, 2023 meeting minutes

Motion by Rusk, Second by McFarland, to approve the minutes of the Regular Meeting of the SDDA Board held on September 22nd, 2023. Motion carried unanimously.

**5. FINANCIAL REPORTS September and October 2023**

Executive Director Aceves reviewed the monthly financial reports for September and October 2023. There was no adverse financial activity for these months.

Motion by Craig, Second by Rusk, to accept and file September and October 2023 Financial Reports. Motion carried unanimously.

**6. NEW BUSINESS**

**A) Introduction of New SDDA Director Molly Lalone:** James Ralph reviewed Molly Lalone contract and resume.

Motion by Rae, Second by Uhl to approve and recommend appointment and contract to the Southfield City Council of Molly Lalone as Executive Director of the Southfield Downtown Development Authority effective January 1<sup>st</sup>, 2024. Motion carried unanimously.

**B) Southfield Downtown Development Authority 2024 Board Meeting Calendar.** Director Aceves presented 2024 board meeting calendar.

Motion by Rusk, Second by Craig to accept the 2024 Calendar of Southfield Downtown Development Authority as presented. Motion carried Unanimously

**C) SDDA Office Lease:** Executive Director Aceves discussed the current and potential new office lease for the SDDA.

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7) Executive Directors Report:

- I) Update on MI Inn: Executive Director Aceves updated the board on the status of the property.
- II) Northland LLC Update: Executive Director Aceves updated the board regarding changes to the Brownfield Plan.

7. Mayors Comments

The mayor discussed a joint effort project with Oak Park, Southfield and Detroit to create an entranceway to the to city by adding underlighting to the overpass.

8. Hearing of Public and Board Comments:

Kathleen McNelis discussed a new HMO board for the Vista Condos this year and recommended adding a few members to the Developmental Area Citizens Council.

9. ADJOURNMENT

Chairman Ralph motioned there being no further business adjourned the meeting at 9:25a.m.

**Motion:** to end meeting. Motion by Brown, Second by Uhl



Elizabeth Rae, Secretary, James Ralph, Chairman